

## ***TOWN HILL USAGE POLICY***

The Town through the Board of Selectmen, will issue permits for the usage of Town Hill. Permits may be granted to anyone as long as the following conditions are met:

1. Does not conflict with any Town sponsored event.
2. Conditions of the Hill and Bandstand are conducive to the event contemplated.
3. Applicant has not forfeited their privilege to use the facility due to past failure to comply with regulations. (See regulations below).

### **PRIORITY**

Permits will be granted in the following order of priority:

1. Town Sponsored/Co-Sponsored
2. Town Charitable Organization
3. Town Resident
4. Charitable Organization
5. Other Individual or Organization

### **SECURITY DEPOSIT**

Town sponsored events will not require a security deposit.

All others will provide a minimum \$100 deposit check with application, payable to the "Town of Norfolk". The check will be returned, if upon determination the area is clean of any refuse; there is no damage to the bandstand or property, other than normal wear; and there were no violation of rules.

If it is determined that damage has been done that is above security deposit amount, appropriate repairs will be arranged by the Town, and payment for these repairs will be the responsibility of the permit holder.

### **FEES**

Application and other town permit fees will be assessed accordingly.

*All users are encouraged to make a donation to the Town Hill Endowment Fund.*

### **FACILITIES**

If the event requires the use of any utilities, the permit holder must make the appropriate arrangements.

Use of electricity will be a flat fee of a \$10.00 minimum

Toilet facilities, if required, are the responsibility of the permit holder.